



Certification Audit Report for RCS

Report Number: 10221171112
Report Issuance Date: 07-June-2022

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Performance Overview					
Audit Details					
BV Ref:	10221171112				
Auditor (s):	Minh Tan				
Audit Date:	May 17, 2022				
Applicant:	YEN PHU GARMENT EXPORT JOINT STOCK COMPANY				
Facility Name:	YEN PHU GARMENT EXPORT JOINT STOCK COMPANY				
Facility Address:	Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam				
E-mail Address:	mayxuatkhouyenphu@gmail.com				
Tel.:	0906033768				
Audit Type:	Initial Audit				
Processes:	Manufacturing (PR0016), Warehousing (PR0031), Packing (PR0020)				
Product Category:	Men's apparel (PC0001), Women's apparel (PC0002), Babies' apparel (PC0003) Children's apparel (PC0004)				
Key Personnel					
Name	Job Title	Present at Audit (please tick "X" below)			
		Opening Meeting	Facility Tour	Documentation Review	Closing Meeting
Mrs. Hoa Thi Lan	Director	x			x
Mrs. Do Kim Lien	Shipping Manager	x	x	x	x
Mr. Duong Van Hao	Production Manager	x	x	x	x
Mrs. NGUYEN THI HONG HUONG	Sourcing Manager	x	x	x	x
Audited Objects					
<p>This is initial audit to find the conformity with RCS standard. Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs, outershell 100% polyester woven fabric was selected for comparable audit.</p> <p>Verified with provided document, site observation and management interview, the facility is subcontract unit only (cutting-sewing) and no received the certified RCS product so far. It was noted that there was no actual process for certified RCS product. The facility has appropriate systems (Commitment, policy, procedure, working instruction, records and dedicated personnel) to implemented and produced RCS certified product.</p>					
Audit Results					
Sections		Non-conformity			
		Minor	Major	Critical	
1	Management System	0	0	0	



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2	Purchase of Certified Material	0	0	0
3	Purchase of Reclaimed Material	0	0	0
4	Production and Process	0	0	0
5	Product Storage, Transportation & Sale	0	0	0
6	Recycled Content Calculation	0	0	0
7	Logo Use and Claims	0	0	0
8	Verification for Recycled Collectors and Recycle Concentrators	0	0	0
Total			0	0

Executive Summary

The facility was established in 07-Nov-2014 and specialized in Apparel. The processing activities include, Manufacturing, Packing, warehousing. The peak season is from Jul – Dec.

The facility occupied 3600 with about 4000 square meters of total land area.

There were total of 146 employees (105 productive employees and 41 non-productive employees) with 37 males and 109 females. The youngest employee in the facility was 18 years old.

The facility adopted punching card to record working hours with a shift from 8:00 to 17:00, break 12:00 – 13:00

The major market was Korea with about 200,000pcs/year production capacity.

During audit, auditors audited whole production line, processing activities, material and product storage, collected data and information of input and output. Relative documents were reviewed and employee interviews were conducted. At the end of the audit, a close meeting was held with facility representatives and all findings were communicated to management. The facility management Mrs. Hoa Thi Lan agreed with the findings and signed the onsite CAP.

Here is summary of the audit.

- **Management System:** Facility has established and implemented a set RCS procedures and working instructions. Management representative to be responsible for the overall compliance to the RCS standard has been appointed and proper training with regards to the implementation of the standard been given to the staff responsible for each procedure impacted by RCS
- **Purchase of Certified Material:** Facility has not received and produced RCS product yet. The factory is the unit garment manufacturing process. The unit signs a processing contract with Traders and facility received fabrics/accessories from them and being responsible for inspecting incoming materials quality. The Unit does not have a supplier of materials related to the RCS product.
However, the facility has established procedure for incoming certified product and all relevant records such as invoice, transportation document was provided. Inspection was conducted for the certified product.
- **Purchase of Reclaimed Material:** The facility is garment processing unit only and did not purchase reclaimed material for recycling process as recycler.



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- Production and Process: Facility designated areas for Certified Materials was clearly identified as they move through production with direct labelling of Certified Materials, machines, storage vessels, or storage areas. For each production step, traceability records were kept for the products.
- Product Storage, Transporting & Sale: The facility has designated areas for RCS product storage and posted directly RCS sign on storage area to prevent commingling or substitution of the claimed materials with non-claimed materials. All finished products are put into plastic bags, include to the carton and sealed packaging completed with a label that can be linked them to the relevant corresponded shipping documents.
- Recycled Content Calculation: The facility is garment processing unit only with processes warehousing, manufacturing and packing and no blending material with non-claimed material was done in this unit. The facility has prepared mass balance formula for each material. However, the facility has maintained order processing report for traceability and check the balance between input and output.
- Logo Use and Claims: The facility is garment processing unit only and does not apply a logo to RCS products.
- Verification for Recycled Collectors and Recycle Concentrators: The facility is garment processing unit only and did not receive the reclaimed material for recycling process as recycler.

No conformities was found during audit in the facility.

Non-conformity Summary

Section/ No.	Clause requirement in standard with clause No.	Audit Findings	Date of Deadline
NA			

Audit Checklist

No.	Question	Findings	Conformity (Y/N/NA)
Management System			
1	Has the Organization established, implemented and maintained procedures and/or work instructions covering all applicable requirements of the RCS?	It was noted that the facility has established, implemented and maintained a GRS product production manual, dated in Dec 01, 2021 and GRS related production procedure as follows: + Appointment for RCS system representatives with roles and responsibility description + RCS manual + RCS production flow chart	Y

		<ul style="list-style-type: none"> + Recycled product identifying and controlling procedure + Certified material purchasing procedure + Certified material selling procedure + Management procedure for importing-exporting materials & finishing goods + Management procedure for packing and exporting + Traceability procedure + Garment manufacturing procedure + Record keeping procedure + Input material inspection procedure + Finished product inspection and packaging procedure + Abnormality handling procedure for RCS materials/ production + Client compliant handling procedure + TC checking Instruction + Cleaning procedure 	
2	Has the Organization maintained a documented system plan that describes processes, including the points of risk and the material flow diagram?	The signed System Plan layout and processing flow chart are provided. Besides, facility established Risk assessment instruction for RCS and conducted the risk assessment for their each process to indicate the points of risk by style.	Y
3	Has the Organization maintained complete, up-to-date, easily auditable and understood records to demonstrate conformity with all requirements of the RCS?	Organization maintained complete, up-to-date, easily auditable and understood records to demonstrate conformity with all requirements of the RCS	Y
4	Is there a procedure to ensure all records used in the implementation and/or verification of the RCS are retained by the Organization for a minimum of five years?	Section 3 -Record _ GRS product production manual mentioned that all GRS product production record will be kept for a minimum of five years.	Y
5	Does the Organization have a valid contract with each subcontractor stipulating the conditions of the relevant job work assigned?	As management interview, it was noted that the factory did not use subcontractor for RCS product production.	Y
6	Does the Organization maintain and communicate clearly defined roles and responsibilities that may have an impact on the implementation of the standard?	Organization has the Appointment Letter on Apr 1, 2022 in which roles and responsibilities for all staff and management are clearly defined. Assign staff to be in charge of RCS implementation & production control.	Y



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7	Has the Organization appointed a management representative to be responsible for the overall compliance to the RCS standard?	According to the Decision on Apr 1, 2022, Mrs. Hoa Thi Lan is the Management Representative to be responsible for the overall compliance to RCS in the organization	Y
8	Has proper and regular training with regards to the implementation of the standard been given to the staff responsible for each procedure impacted by RCS?	The facility has provided training with regarding to the implementation of the standard to staff who involving to production processes impacted to GRS products. The training record dated on May 4-2022 for following departments + Office + Production + Warehouse + QC	Y
9	Have auditable records of staff training related to RCS been kept by the Organization?	Training records on May 4, 2022 are available and verified.	Y
10	Has the subcontractors of the Organization further subcontracted their RCS-related activities to a separately own entity?	As management interview, it was noted that the factory did not use subcontractor for RCS product production.	Y
11	Has the Organization provided a declaration that it is on usual operation according to RCS?	The facility has provided the commitment for normal operation by audit confirmation letter to BV before onsite audit as in opening meeting signed on May 16, 2022 by Mrs. Hoa Thi Lan As onsite observation, it was noted their operation is in normal production.	Y
12	Has a description of, practical measures list for, and statement of compliance with the Standard been signed by a representative of the Organization?	Description, list of practical measures and declaration of compliance with established Standards, listed in RCS manual and signed by the representative of the Organization, Mrs. Hoa Thi Lan (Director) that signed the statement of compliance.	Y
13	Has the Organization received any complaints or comments from stakeholder? If yes, Has the Organization taken any necessary arrangements for the investigation?	N/A. This is initial audit, the factory has not produced RCS product yet. There was no any compliant or comment from their stakeholder received until now.	NA
14	Is there intentional fraud?	Per on site observation and document review, there is no intentional fraud sign from the factory recognized.	Y
Purchase of Certified Material			
1	Does the Organization have a valid RCS scope certificate for producing RCS products? Or at the time of production was the Organization RCS certified?	NA. This is initial audit and the factory has not produced RCS product yet. However, per management interview, it was noted the factory is well aware that shall have valid Scope	NA

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		Certificate before proceed their actual RCS product production at the factory.	
2	Has the Organization maintained a complete, up-to-date list for all suppliers of RCS certified materials?	Factory has not received and produced RCS product yet. The factory is the unit garment manufacturing process. The unit signs a processing contract No. 01/GN-PHUYEN date Nov 18, 2021 with Gia Nguyen Service and Trading Co., LTD and facility received fabrics/accessories from Gia Nguyen Service and Trading Co., LTD, and being responsible for inspecting incoming materials quality. The Unit does not have a supplier of materials related to the RCS product	Y
3	Has the Organization kept complete and up-to-date records of the description, quantities, origins, and/or destinations of all RCS Products received?	Unit has not received and produced RCS product yet. However, unit had its reception check procedure to check the integrity of the material received, cross check if the information provided on the documents (e.g. Invoice, bill of lading/delivery note, packing list, quality) is same in the product labeling / marking)	Y
4	Are records for input inspections maintained?	<p>The unit has not received and produced RCS products.</p> <ul style="list-style-type: none"> - Verified by interviews with the warehouse worker, it is confirmed that he checked the integrity of the packaging and the container upon receipt of the material. - Evidence: <p>Incoming document:</p> <ul style="list-style-type: none"> + Style#: B22HTS-52 + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam. 	Y



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5	Do all recycled Materials entering the supply chain have a valid Transaction Certificate (TC) issued by an approved CB?	NA. This is initial Audit, the facility had not yet received any Certified materials with TC	NA
6	Is the Pre-Consumer and Post-Consumer Recycled Material Content percentage recorded separately for each batch at every certified site and recorded on the transaction certificate?	<p>- This is initial audit and the factory has not produced RCS product yet. The factory has not purchased pre-consumer and post-consumer recycled materials for their production. No record available for review.</p> <p>- Per management interview, they are aware that the pre-consumer and post-consumer recycled materials shall be recorded separately for each batch of incoming certified materials.</p>	NA
7	Does the Organization check the supplier invoice and supporting documents to confirm that the date, quantity, blend percentage and material description all correspond to the TC?	<p>The unit has not received and produced RCS products.</p> <p>- Verified by interviews with the warehouse worker, it is confirmed that he checked the integrity of the packaging and the container upon receipt of the material.</p> <p>- Evidence: Incoming document: + Style#: B22HTS-52 + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam</p> <p>It was noted the facility has kept and maintained the inspection record for incoming materials. This record included information: supplier name, Invoice number, received quantity, material code information.</p>	Y

8	Upon receipt of materials or prior to further use in the process, does the organization inspect the integrity of the original packaging or container, the documents (such as scope certificate of the supplier, shipping documents, purchasing invoices, TC) accompanying all coming shipments of certified material to confirm that the description, quantity, origin and nature described in the marking and documents match the goods themselves?	<p>The unit has not received and produced RCS products. Comparable check of mockup incoming fabric for traceability as follows:</p> <p>- Evidence: Incoming document: + Style#: B22HTS-52 + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam.</p>	Y
9	When any input or product is suspected not to be in compliance with RCS standard, does the Organization withdraw references to the Claimed Material content of the related product until they can confirm the valid Certification of the product, and inform the CB immediately?	The factory has established an abnormality handling procedure #QT10 and Recycled product identifying and controlling procedure for RCS materials/ production for internal using effective on Feb 9 2022. As interview the warehouse staff, they confirmed in case there is any suspicion on recycled received materials, it will be immediately update to purchasing team and management for checking with supplier and investigation before going into production.	Y
Purchase of Reclaimed Material			
1	Does the organization maintain an up to date list of all suppliers of claimed material?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	N/A
2	Does the organization keep complete and up-to-date records of the description, quantities, and origins of all claimed materials received?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	N/A
3	Does the organization maintain the shipping documents and invoices of purchased claimed materials and	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	N/A



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	including the name and address of the supplier, the quantity and description of the goods, reference to claims being made about the raw material?		
4	On receipt of materials or prior to further use in the process, does the organization inspect the integrity of the packaging or container and the documents (such as Reclaimed Material Supplier Agreement and Reclaimed Material Declaration Form, shipping documents, purchasing invoices) accompanying all coming shipments of reclaimed material to confirm that the description, quantity, origin and nature described in the marking and documents match the goods themselves?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
5	Does the Claimed Material accepted for the standard qualify as Recycled Material as per the definitions given in section A1?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
6	Does the organization verify that all sources of reclaimed material have legal authorization to operate for relevant function and hold copies of the relevant documents?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	N/A
7	Does the organization hold valid Reclaimed Material Supplier Agreements (Appendix B of GRS/RCS) for all suppliers of Reclaimed Material (entities Involved in Material Collection and / or Material Concentration)?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
8	Does the organization collect and retain completed Reclaimed Material Declaration Forms (Appendix C of GRS/RCS) from their supplier for all Reclaimed Material inputs? (n.b. the Reclaimed Material Declaration Forms shall be collected at least annually or if the Reclaimed Material source changes.)	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
9	In case that virgin material is identified or incorrectly labeled as Pre- or Post-Consumer, are the supplier of the	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA



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	material and the Certification Body notified?		
10	Are there measures taken to further control over the incoming materials from the suppliers involved?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
11	Is suspected or identified virgin material immediately removed from the Reclaimed Material stock until further investigation confirms its identity?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
12	Are records of input inspections maintained?	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
13	Only applicable to Material recyclers who collect Reclaimed Material from their own processing: Does the organization retain the following records to verify their volume of recycling? <ul style="list-style-type: none"> • Records of all Materials entering the recycling process • Description of Reclaimed Material and the stage where the waste was collected • Any other relevant transfer notes • Reclaimed Material Declaration forms may be used in lieu of the records listed above (Appendix C of GRS/RCS) 	N/A. The facility is the unit garment manufacturing process and did not purchase reclaimed material for recycling process as recycler.	NA
Production and Process			
1	For goods flowing from one production unit to another (including subcontractors), is there corresponding documentation that references the initial Claimed Materials, the quantity, blend percentage, and description of the RCS products being received?	As onsite observation and management interview, it was noted the GRS products will be produced at the facility's production site only. And there is no other production unit at the same organization premise involved into this production. However, verified with site observation, production process to another, there is corresponding documentation that references the initial Claimed Materials, the quantity, blend percentage, and description of the RCS products being received (transfer card, good receipts)	Y
2	Does the organization have procedures in place and records that demonstrate control over the flow of products within the unit (e.g. processing/manufacturing steps performed, recipes used,	"As document review, it was noted that the facility has retained RCS production-related procedures, work instructions, record for each production step (from incoming material, warehouse, processing, to RCS certified product shipment record) to control over the	Y



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Table with 3 columns: Question, Answer, and Status. Row 1: Composition and stock quantities of raw materials... flow of product. Row 2: Does the organization provide the Bill Of Materials (BOM)... For each product design... Row 3: Is there any lot identification or corresponding documentation for traceability... The unit has not received and produced RCS products.



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		<p>Yen District, Nam Dinh Province, Vietnam</p> <p>B. Production document</p> <p>Conversion factor: 0.1702 kg/pcs,</p> <p>1. Technical norm: 2.0420 y/pcs Loss 2%, Width 57,87 inch, Weight =62gsm,</p> <p>Color: Black_Quantity: 3500 pcs, Quantity needed: 3534 pcs, 7216y</p> <p>Grey_Quantity: 2200 pcs, Quantity needed: 2220 pcs, 4533y</p> <p>Navy_Quantity: 2800 pcs, Quantity needed: 2822 pcs, 5763y</p> <p>Khaki_Quantity: 1500pcs, Quantity needed: 1512 pcs, 3088y</p> <p>Total Quantity: 10000 pcs, Total Quantity needed: 10088 pcs, 20600y</p> <p>Estimated fabric weight few to use: 1716 kgs</p> <p>2. Issue fabric for cutting: 20816 y</p> <p>Color: Black_Quantity: 7301y</p> <p>Grey_Quantity: 4579y</p> <p>Navy_Quantity: 5817y</p> <p>Khaki_Quantity: 3119y</p> <p>Amount issue Fabric: 1735 Kgs</p> <p>3. Sewing: input: 10088 pcs; Output: 10082pcs</p> <p>Defective: 6 pcs</p> <p>Color: Black_input: 3534 pcs; Output: 3532pcs, Defective: 2 pcs</p> <p>Grey_input: 2220 pcs; Output: 2219pcs Defective: 1 pcs</p> <p>Navy_input: 2822 pcs; Output: 2820pcs Defective: 2 pcs</p> <p>Khaki_input: 1512 pcs; Output: 1511pcs Defective: 1 pcs</p> <p>6. QC Final/packing: input: 10082 pcs; Output: 10080pcs Defective: 2 pcs</p> <p>Color: Black_input: 3532 pcs; Output: 3530pcs, Defective: 2 pcs</p> <p>Grey_input: 2220 pcs; Output: 2220pcs Defective: 0 pcs</p> <p>Navy_input: 2819 pcs; Output: 2819pcs Defective: 0 pcs</p> <p>Khaki_input: 1511 pcs; Output: 1511pcs Defective: 0 pcs</p> <p>7. Output of finished garment: 10080 pcs,</p> <p>Color: Black_3530pcs; stocks: 30pcs, shipping: 3500pcs</p> <p>Grey_2220pcs ; stocks: 20pcs, shipping:</p>	
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		<p>2200pcs Navy _2819pcs ; stocks:19pcs, shipping: 2800pcs Khaki _1511pcs ; stocks: 11pcs, shipping: 1500 - Total loss: 8 pcs. - Conversion factor : 0.1702*1080= 1715 kg; - Total Netweight for shipment: 1715 kgs, Lossrate: 20 kg ~ 1.13% - Deviation: 0.87%. This is acceptable. C. Shipping - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs, Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs</p>	
5	<p>Are Claimed Materials or RCS products clearly identified as they move through production? This may include, but is not limited to, direct labelling of Claimed Materials or RCS products, machines, storage vessels, or storage areas.</p>	<p>The facility had not produced RCS product yet. During onsite observation, it was noted the factory has clearly identified by: + Used internal identification code for RCS material production records + have designated areas for storage RCS materials and finished product. + Posted "RCS or Recycled Claim Content" sign board at areas or machineries where RCS material/ product go through.</p>	Y
6	<p>Are the products to be certified manufactured in a separated production line? If not, is there "extra precautions", including cleaning out the</p>	<p>Based on on-site observation, it was noted that the facility has dedicated areas for claimed and non-claimed materials and finished goods. For the claimed material will be used the label with additional</p>	Y



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	machinery prior to processing reclaimed/recycled materials inputs?	identification using "RCS or Recycled Claim Content" wordings.	
Product Storage, Transportation & Sale			
1	Is storage of products managed in order to segregate claimed materials and RCS products and ensure easy identification of lots? Are there procedures in place to prevent commingling or substitution of the claimed materials and RCS products with other materials or products?	The facility had not produced RCS product yet. During onsite observation, it was noted the facility has designated areas for RCS product storage and posted directly "RCS" label on storage area for RCS identification and to prevent commingling or substitution of the claimed materials with non-claimed materials.	Y
2	Does the organization ensure that the products containing Claimed Materials are transported to other units, including wholesalers and retailers, only in appropriate packaging, containers, or vehicles that are closed in such a manner that substitution of the content cannot be achieved without manipulation or damage to the container?	The facility had not produced RCS product yet. Based on facility tour at the finish goods warehouse, finished products are put into inner box, include to the carton and sealed packaging completed with a label or shipping mark to avoid the commingling/substitution of other product. Example the packaged product : - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric C. Shipping - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs, Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs	Y
3	Are all shipments of RCS products labeled with identification that clearly links them to the relevant invoices or	The facility had not produced RCS product yet. Based on facility tour at the finish goods warehouse, finished products are put into inner box, include to the carton	Y



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	<p>shipping documents? Alternatively, this information may be presented on an accompanying document, as long as such document can be undeniably linked with the packaging, container or transport vehicle of the RCS product.</p>	<p>and sealed packaging completed with a label or shipping mark to avoid the commingling/substitution of other product. Example the packaged product:- Evidence:Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs.Descriptions: 100% polyester woven fabricC. Shipping- Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs, Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartonsPre-loading truck physical inspection record date Jan 12-2022Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs</p>	
4	<p>Does the organization keep complete and up-to-date records of the description, quantities, and destinations of all RCS Products delivered?</p>	<p>The facility had not produced RCS product yet. Based on facility tour at the finish goods warehouse, finished products are put into inner box, include to the carton and sealed packaging completed with a label or shipping mark to avoid the commingling/substitution of other product. Example the packaged product : - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric</p> <p>C. Shipping - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs,</p> <p>Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons Pre-loading truck physical inspection record date Jan</p>	Y

		12-2022 Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs	
5	Does the organization request Transaction Certificates for all outgoing RCS certified Products sold in B2B transactions, except when sold to a final retailer? (for annual certificate renewal and unannounced audit only)	N/A. This is initial audit and the facility has not produced RCS product or issued TC yet.	N/A
Recycled Content Calculation			
1	In cases where there is the possibility of differential rates of production loss between recycled and virgin inputs, does the organization address this through their mass balance formula for each material to show that calculations were done to account for the differences?	NA. The factory is garment manufacturer and The factory is the unit garment manufacturing process. The unit signs a processing contract and received fabrics/accessories from fabric suppliers with recycled content for their production. During the profile review & interview with the Production Manager, it was noted that the factory demonstrated no change in the mix of materials and demonstrated the difference in production loss rate between the raw materials recycled input and materials on their registered product. There is no re-calculating the recycled content in their finished product.	NA
2	For each production step, are there records that demonstrate the balance between the RCS inputs and the outputs containing the declared final amount of Recycled Material?	The unit has not received and produced RCS products. Comparable check of mockup style for traceability as follows: - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric A. Incoming document: + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y,	Y

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		<p>+ Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Yen District, Nam Dinh Province, Vietnam B. Production document Conversion factor: 0.1702 kg/pcs, 1. Technical norm: 2.0420 y/pcs Loss 2%, Width 57,87 inch, Weight =62gsm, Color: Black_Quantity: 3500 pcs, Quantity needed: 3534 pcs, 7216y Grey_Quantity: 2200 pcs, Quantity needed: 2220 pcs, 4533y Navy_Quantity: 2800 pcs, Quantity needed: 2822 pcs, 5763y Khaki_Quantity: 1500pcs, Quantity needed: 1512 pcs, 3088y Total Quantity: 10000 pcs, Total Quantity needed: 10088 pcs, 20600y Estimated fabric weight few to use: 1716 kgs 2. Issue fabric for cutting: 20816 y Color: Black_Quantity: 7301y Grey_Quantity: 4579y Navy_Quantity: 5817y Khaki_Quantity: 3119y Amount issue Fabric: 1735 Kgs 3. Sewing: input: 10088 pcs; Output: 10082pcs Defective: 6 pcs Color: Black_input: 3534 pcs; Output: 3532pcs, Defective: 2 pcs Grey_input: 2220 pcs; Output: 2219pcs Defective: 1 pcs Navy_input: 2822 pcs; Output: 2820pcs Defective: 2 pcs Khaki_input: 1512 pcs; Output: 1511pcs Defective: 1 pcs 6. QC Final/packing: input: 10082 pcs; Output: 10080pcs Defective: 2 pcs Color: Black_input: 3532 pcs; Output: 3530pcs, Defective: 2 pcs Grey_input: 2220 pcs; Output: 2220pcs Defective: 0 pcs</p>	
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		<p style="text-align: center;">Navy _input: 2819 pcs; Output: 2819pcs Defective: 0 pcs Khaki _input: 1511 pcs; Output: 1511pcs Defective: 0 pcs 7. Output of finished garment: 10080 pcs, Color: Black_3530pcs; stocks: 30pcs, shipping: 3500pcs Grey _ 2220pcs ; stocks: 20pcs, shipping: 2200pcs Navy _2819pcs ; stocks:19pcs, shipping: 2800pcs Khaki _1511pcs ; stocks: 11pcs, shipping: 1500 - Total loss: 8 pcs. - Conversion factor : 0.1702*1080= 1715 kg; - Total Netweight for shipment: 1715 kgs, Lossrate: 20 kg ~ 1.13% - Deviation: 0.87%. This is acceptable. C. Shipping - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs, Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 1330pcs, sample: 10pcs Grey _ shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki _shipping: 1493pcs, sample: 7pcs</p>	
3	<p>For each product to be certified, does the organization establish a material accounting record to ensure that at all times the quantities produced and/or sold with the recycled content declared by the manufacturer are compatible with the quantities of incoming</p>	<p>The unit has not received and produced RCS products. Comparable check of mockup style for traceability as follows: - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric A. Incoming document:</p>	Y



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<p>materials from different material categories?</p>	<p>+ Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam B. Production document Conversion factor: 0.1702 kg/pcs, 1. Technical norm: 2.0420 y/pcs Loss 2%, Width 57,87 inch, Weight =62gsm, Color: Black_Quantity: 3500 pcs, Quantity needed: 3534 pcs, 7216y Grey_Quantity: 2200 pcs, Quantity needed: 2220 pcs, 4533y Navy_Quantity: 2800 pcs, Quantity needed: 2822 pcs, 5763y Khaki_Quantity: 1500pcs, Quantity needed: 1512 pcs, 3088y Total Quantity: 10000 pcs, Total Quantity needed: 10088 pcs, 20600y Estimated fabric weight few to use: 1716 kgs 2. Issue fabric for cutting: 20816 y Color: Black_Quantity: 7301y Grey_Quantity: 4579y Navy_Quantity: 5817y Khaki_Quantity: 3119y Amount issue Fabric: 1735 Kgs 3. Sewing: input: 10088 pcs; Output: 10082pcs Defective: 6 pcs Color: Black_input: 3534 pcs; Output: 3532pcs, Defective: 2 pcs Grey_input: 2220 pcs; Output: 2219pcs</p>	
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		<p>Defective: 1 pcs Navy_input: 2822 pcs; Output: 2820pcs</p> <p>Defective: 2 pcs Khaki_input: 1512 pcs; Output: 1511pcs</p> <p>Defective: 1 pcs</p> <p>6. QC Final/packing: input: 10082 pcs; Output: 10080pcs Defective: 2 pcs</p> <p>Color: Black_input: 3532 pcs; Output: 3530pcs, Defective: 2 pcs</p> <p>Grey_input: 2220 pcs; Output: 2220pcs</p> <p>Defective: 0 pcs</p> <p>Navy_input: 2819 pcs; Output: 2819pcs</p> <p>Defective: 0 pcs</p> <p>Khaki_input: 1511 pcs; Output: 1511pcs</p> <p>Defective: 0 pcs</p> <p>7. Output of finished garment: 10080 pcs, Color: Black_3530pcs; stocks: 30pcs, shipping: 3500pcs</p> <p>Grey_2220pcs ; stocks: 20pcs, shipping: 2200pcs</p> <p>Navy_2819pcs ; stocks:19pcs, shipping: 2800pcs</p> <p>Khaki_1511pcs ; stocks: 11pcs, shipping: 1500</p> <p>- Total loss: 8 pcs.</p> <p>- Conversion factor : $0.1702 \times 1080 = 1715$ kg;</p> <p>- Total Netweight for shipment: 1715 kgs, Lossrate: 20 kg ~ 1.13%</p> <p>- Deviation: 0.87%. This is acceptable.</p> <p>C. Shipping</p> <p>- Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD</p> <p>Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam</p> <p>Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons,</p> <p>Pre-loading truck physical inspection record date Jan 12-2022</p> <p>Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs,</p> <p>Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons</p> <p>Pre-loading truck physical inspection record date Jan 12-2022</p> <p>Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs</p>	
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		Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs	
4	Does the organization define the calculation of recycled content and show the records of the calculation of the recycled content?	The facility is Garment factory with main process warehousing, manufacturing, packing. Based on the submitted product specification, the recycled material will be used on the outershell of garment, and the recycled content in the product is based on recycled content in fabric material input. However, the facility has prepared mass balance formula for each material to show that calculations were done accurately. And comparable checked on weaving specification of the Style#: B22HTS-52, outershell 100% polyester woven fabric, based on the data it was calculated the polyester is 100%.	NA
5	Does the volume reconciliation demonstrate that enough inputs were available to produce the outputs - taking into account loss during production - on an annual basis?	The unit has not received and produced RCS products. Comparable check of mockup style for traceability as follows: - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric A. Incoming document: + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam - Recipient: YEN PHU GARMENT EXPORT JOINT STOCK COMPANY Address: Team 4 Tan Quang, Yen Phu Commune, Y Yen District, Nam Dinh Province, Vietnam B. Production document Conversion factor: 0.1702 kg/pcs, 1. Technical norm: 2.0420 y/pcs Loss 2%, Width	N/A



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		<p>57,87 inch, Weight =62gsm, Color: Black_Quantity: 3500 pcs, Quantity needed: 3534 pcs, 7216y Grey_Quantity: 2200 pcs, Quantity needed: 2220 pcs, 4533y Navy_Quantity: 2800 pcs, Quantity needed: 2822 pcs, 5763y Khaki_Quantity: 1500pcs, Quantity needed: 1512 pcs, 3088y Total Quantity: 10000 pcs, Total Quantity needed: 10088 pcs, 20600y Estimated fabric weight few to use: 1716 kgs 2. Issue fabric for cutting: 20816 y Color: Black_Quantity: 7301y Grey_Quantity: 4579y Navy_Quantity: 5817y Khaki_Quantity: 3119y Amount issue Fabric: 1735 Kgs 3. Sewing: input: 10088 pcs; Output: 10082pcs Defective: 6 pcs Color: Black_input: 3534 pcs; Output: 3532pcs, Defective: 2 pcs Grey_input: 2220 pcs; Output: 2219pcs Defective: 1 pcs Navy_input: 2822 pcs; Output: 2820pcs Defective: 2 pcs Khaki_input: 1512 pcs; Output: 1511pcs Defective: 1 pcs 6. QC Final/packing: input: 10082 pcs; Output: 10080pcs Defective: 2 pcs Color: Black_input: 3532 pcs; Output: 3530pcs, Defective: 2 pcs Grey_input: 2220 pcs; Output: 2220pcs Defective: 0 pcs Navy_input: 2819 pcs; Output: 2819pcs Defective: 0 pcs Khaki_input: 1511 pcs; Output: 1511pcs Defective: 0 pcs 7. Output of finished garment: 10080 pcs, Color: Black_3530pcs; stocks: 30pcs, shipping: 3500pcs Grey_2220pcs ; stocks: 20pcs, shipping: 2200pcs Navy_2819pcs ; stocks:19pcs, shipping: 2800pcs Khaki_1511pcs ; stocks: 11pcs, shipping: 1500</p>	
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		<ul style="list-style-type: none"> - Total loss: 8 pcs. - Conversion factor: 0.1702*1080= 1715 kg; - Total Netweight for shipment: 1715 kgs, Lossrate: 20 kg ~ 1.13% - Deviation: 0.87%. This is acceptable. <p>C. Shipping</p> <ul style="list-style-type: none"> - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy_shipping: 1480pcs, <p>Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons</p> <p>Pre-loading truck physical inspection record date Jan 12-2022</p> <p>Color: Black_shipping: 1330pcs, sample: 10pcs Grey_shipping: 2193pcs, sample: 7pcs Navy_shipping: 1286pcs, sample : 34pcs Khaki_shipping: 1493pcs, sample: 7pcs</p>	
6	<p>Does the volume reconciliation demonstrate that enough inputs were available to produce the outputs - taking into account loss during production - for the batch considered?</p>	<p>The unit has not received and produced RCS products. Comparable check of mockup style for traceability as follows:</p> <ul style="list-style-type: none"> - Evidence: Contract #01/GN-PHUYEN date Nov 18-2021, Style#: B22HTS-52, quantity 10000 pcs. Descriptions: 100% polyester woven fabric A. Incoming document: + Fabric: outer shell, 100% polyester woven fabric, width 58/60", weight 62gsm + Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Total Quantity: 84 roll 20961y. Invoice no: MISO-TR21-01A date Nov 02, 2021 Delivery note: date Nov 20, 2022 Color: Black Quantity: 30 rolls, 7338y/ Grey Quantity: 19 rolls, 4634y/ Navy Quantity: 23 rolls, 5841y/ Khaki Quantity: 12 rolls 3168y, + Inspection record: date Nov 22, 2021 	Y



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		<p>Defective: 0 pcs Khaki _input: 1511 pcs; Output: 1511pcs</p> <p>Defective: 0 pcs</p> <p>7. Output of finished garment: 10080 pcs, Color: Black_3530pcs; stocks: 30pcs, shipping: 3500pcs Grey _ 2220pcs ; stocks: 20pcs, shipping: 2200pcs Navy _2819pcs ; stocks:19pcs, shipping: 2800pcs Khaki _1511pcs ; stocks: 11pcs, shipping: 1500</p> <ul style="list-style-type: none"> - Total loss: 8 pcs. - Conversion factor : 0.1702*1080= 1715 kg; - Total Netweight for shipment: 1715 kgs, Lossrate: 20 kg ~ 1.13% - Deviation: 0.87%. This is acceptable. <p>C. Shipping</p> <ul style="list-style-type: none"> - Shipper/supplier: GIA NGUYEN SERVICE AND TRADING CO., LTD Address: Hamlet 6, My Hung Commune, My Loc District, Nam Dinh Province, Vietnam Shipment date Jan 12-2022, quantity: 3640 pcs, 91 cartons, Pre-loading truck physical inspection record date Jan 12-2022 Color: Black_shipping: 2160pcs, Navy _shipping: 1480pcs, <p>Shipment date Jan 28-2022 Quantity: 6302 pcs, 160 cartons Pre-loading truck physical inspection record date Jan 12-2022</p> <p>Color: Black_shipping: 1330pcs, sample: 10pcs Grey _ shipping: 2193pcs, sample: 7pcs Navy _shipping: 1286pcs, sample : 34pcs Khaki _shipping: 1493pcs, sample: 7pcs</p>	
7	Does the company make sure that the Blending of Claimed Materials with non – Claimed Materials are appropriately managed so that the Claimed Material contained in the output is accurately documented?	NA. The factory is garment manufacturer and they would purchase recycled materials from fabric suppliers with recycled content for their production. There is no re-calculating the recycled content in their finished product.	NA
Logo Use and Claims			
1	In RCS claims, is the RCS 100 logo used only on products with 95-100% recycled	"Through onsite observation and verified on the RCS orders, it was noted that the facility does not use RCS	NA



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	content and any non-certified material is not of the same type as the certified material?	logo, claim and RCS labeling on products. They had only posted the RCS words/ signboards for RCS production lines and RCS products for their internal identification.	
2	In RCS claims, is the RCS Blended logo used only on products with 5-95% recycled content?	"Through onsite observation and verified on the RCS orders, it was noted that the facility does not use RCS logo, claim and RCS labeling on products. They had only posted the RCS words/ signboards for RCS production lines and RCS products for their internal identification.	NA
3	Do the claims by certified organizations (non-product related) meet the requirements on TE-301 Standards Claims Policy?	"Through onsite observation and verified on the RCS orders, it was noted that the facility does not use RCS logo, claim and RCS labeling on products. They had only posted the RCS words/ signboards for RCS production lines and RCS products for their internal identification.	NA
4	Are all the assured claims approved by certification body before use?	"Through onsite observation and verified on the RCS orders, it was noted that the facility does not use RCS logo, claim and RCS labeling on products. They had only posted the RCS words/ signboards for RCS production lines and RCS products for their internal identification.	NA
Verification for Recycle Collectors and Recycle Concentrators			
1	Is additional Material Declaration Form reviewed remotely in communication with Material Collectors and Concentrators?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
2	Does the supplier a legal business supplying the reclaimed material?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
3	Has the auditor communicated directly with the Material Collectors and Concentrators (e.g. email, phone) for verifying the Material Collectors and Concentrators?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
4	Is the Material Declaration Form accurate and authentic?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
5	Does all Claimed Materials meet the definition of Reclaimed Material?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
6	Is all Claimed Material properly identified as Pre-Consumer or Post-Consumer Material?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA
7	Has the supplier reviewed and recorded the source of all Claimed Material?	The facility is Garment factory and did not receive the reclaimed material for recycling process as recycler.	NA



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Conclusion

Based on the audit, the facility basically fulfilled the requirement of RCS V2.0, recommendation for Scope Certificate issuance is suggested.



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